

Charter Commission

CITY AND COUNTY OF HONOLULU

Honolulu Hale • 530 South King Street • Honolulu, Hawaii 96813



SUBMISSION AND INFORMATION COMMITTEE COUNCIL COMMITTEE MEETING ROOM HONOLULU HALE

July 18, 2016, 10:00 AM

Originally convened on July 15, 2016, 1:30 PM

MINUTES

Submission and Information Committee Voting Members Present:

John D. Waihee III, Chair
Cheryl D. Soon, Vice Chair
Kevin Mulligan
Nathan Okubo

Submission and Information Committee Voting Member(s) Absent/Excused:

Reginald V. Castanares, Jr.

Submission and Information Committee Nonvoting Members Present:

Paul Oshiro
Dave Rae

Others Present:

Dawn Spurlin, Deputy Corporation Counsel
Krishna Jayaram, Deputy Corporation Counsel
Dana Viola, Deputy Corporation Counsel
Kamilla Chan, Deputy Corporation Counsel
John Williamson, Anthology Marketing Group
Linda Luli Nakasone Oamilda, Executive Administrator, Honolulu Charter Commission
Mary James, Research Analyst, Honolulu Charter Commission
Norma Reyes, Secretary, Honolulu Charter Commission

I. CALL TO ORDER

Roll Call: Kevin Mulligan, John Waihee, Cheryl Soon, Nathan Okubo.

With a quorum present, Governor Waihee called the meeting to order at 10:03 a.m. and announced that this meeting is a continuation of the meeting originally convened on Friday, July 15, 2016.

Governor Waihee introduced John Williamson who has been hired to assist the Commission in preparing the questions for the ballot.

Testimony:

None

II. DISCUSSION AND ACTION

Discussion and decision-making on the proposed action plan to acquaint the electorate with the proposed Charter amendments that would include a public education program to inform the electorate of the effects of the adoption of the proposed Charter amendments.

Governor Waihee summarized the actions of the previous Committee meeting including that Mr. Williamson will be working with the sponsors of the 29 proposals to draft a paragraph on each proposal. Today's meeting is to update the Committee on that task.

Mr. Williamson reported that he received proposals from Commissioners Soon, Mulligan, and Oshiro, and the Department of the Corporation Counsel (COR). Drafts for those proposals have been reviewed and revised, and there are others in the process of being drafted.

Commissioner Soon would like to see the placement of the questions and the digests and noted some drafting style issues. Commissioner Mulligan felt it was helpful to place the digest first to make it easier to review.

Mr. Williamson reported that he has completed nine (9) proposals. Governor Waihee asked that staff and Mr. Williamson work on the status of the remaining proposals at the end of the meeting. Mr. Williamson also noted several proposals which he felt could be combined, such as Proposals 48 and 73 which both relate to climate change and sustainability.

Governor Waihee noted that this task must be completed by Friday, July 22, to enable the review of the first drafts at the scheduled Charter Commission meeting. Therefore, the

meeting will be recessed until Thursday, July 21, 2016, at 3:30 p.m. for another status update on the remaining proposals.

III. DISCUSSION AND ACTION

Discussion and decision-making on the method and manner of submitting the language of the proposed amendments to the Charter to the public, including the form in which the proposed Charter amendments are submitted to the electorate.

The Executive Administrator reported that staff is going through the procurement process to hire a public relations firm.

Deputy Corporation Counsel (DCOR) Jayaram reported on the proposals that were referred to COR for review. He noted that Proposals 90 and 23 have no legal effect and could be considered housekeeping. The other three proposals, 34, 35, and 36, have some legal effect and could not be considered housekeeping. Commissioner Soon referred to Proposal 12 from the 2006 election regarding housekeeping amendments. DCOR Jayaram said he would use that as a guide to review current proposals that may fit in this category.

IV. DISCUSSION AND ACTION

Discussion and decision-making on any personnel and administrative matters.

Governor Waihee clarified that John Williamson had been hired as a writer. There were no objections by the members. DCOR Spurlin noted that COR recommended that the Commission take up this matter. She stated that the Committee only has the authority to recommend such an action and the Commission may then ratify the decision at its next meeting. DCOR Spurlin clarified that according to the Commission's rules, Committees only have the authority to recommend and have no authority to hire.

V. EXECUTIVE SESSION

The Committee anticipates convening an Executive Session closed to the public pursuant to Hawaii Revised Statutes §92-4 and §92-5(a)(4) to discuss with Legal Counsel any permitted legal and/or personnel matters that may have arisen during the course of the meeting.

There was no executive session.

VI. ANNOUNCEMENTS

Governor Waihee recessed the meeting to Thursday, July 21, 2016, at 3:30 p.m., in the Council Committee Meeting Room.

VII. ADJOURNMENT

With no further business, Governor Waihee recessed the meeting at 10:27 a.m.