

# Charter Commission

CITY AND COUNTY OF HONOLULU

Honolulu Hale • 530 South King Street • Honolulu, Hawaii 96813



## SUBMISSION AND INFORMATION COMMITTEE COUNCIL COMMITTEE MEETING ROOM HONOLULU HALE

August 3, 2016, 5:00 PM

Originally convened on August 2, 2016, 3:30 PM

### MINUTES

#### Submission and Information Committee Members Present:

John D. Waihee III, Chair  
Cheryl D. Soon, Vice Chair  
Kevin Mulligan  
Nathan Okubo

#### Submission and Information Committee Members Absent/Excused:

Reginald V. Castanares, Jr.

#### Others Present:

Amy Kondo, Deputy Corporation Counsel  
Dana Viola, Deputy Corporation Counsel  
Kamilla Chan, Deputy Corporation Counsel  
Megan Muramatsu, Managing Director's Office  
John Williamson, Writer, Anthology Marketing Group  
Linda Luli Nakasone Oamilda, Executive Administrator, Honolulu Charter Commission  
Mary James, Research Analyst, Honolulu Charter Commission  
Norma Reyes, Secretary, Honolulu Charter Commission

I. CALL TO ORDER

With a quorum present, Governor Waihee called the meeting to order at 5:03 p.m.

Governor Waihee noted that written testimony was submitted by Barbara Polk suggesting that questions be divided and that wording of the proposal relating to the deadline for election officials be changed. Governor Waihee stated that John Williamson will review and consider her suggestions. Governor Waihee noted that Keith Kaneshiro, Prosecuting Attorney, also submitted written testimony and that he concurred with the suggested correction to change “restrict” to “withheld.”

II. DISCUSSION AND ACTION

*Discussion and decision-making on the recommended ballot language for the 27 final proposals; includes the plain English question for each, suggested ordering of questions, and grouping of certain questions.*

The Committee took Item III of the agenda out of order. The Committee reviewed the renumbering of the proposals and Governor Waihee noted the corrected order of proposals. The Committee again reviewed each ballot question and digest and made nonsubstantive corrections and amendments as necessary.

At 5:03 p.m. the Committee recessed.

At 5:27 Governor Waihee called the meeting back to order.

The Committee reviewed each proposal making non-substantive amendments as needed, including the following.

After discussion about moving the current Proposal 1 to the position of Proposal 4, there was discussion about matching the wording of the Digest to the Ballot Question. Mr. Williamson and Ms. Muramatsu were asked to work on the drafts and present the new language to the Commissioners at the end of the meeting.

The Committee took out the last sentence in the paragraph “Present Situation” in Proposal 2. In discussing Proposal 3, Commissioner Soon noted that some of the wording changed the substance of the proposal. The wording seemed to imply that the functional plans are to address the environmental concerns which is not the goal. Rather, the goal is to provide 30-year plans. The Committee amended the proposal to reflect that. The Committee made additional amendments to the proposal for consistency.

Governor Waihee noted that Ballot Question 12 regarding boards and commissions, included the Honolulu Authority for Rapid Transportation (HART) in the reviews, even

though at a previous meeting, the Commission voted to exclude HART, as the Board of Water Supply had been excluded. The Committee will raise this issue to the Commission so it can revote on this proposal, as amended, at its next meeting.

It was noted that Ballot Question 18 regarding the fire chief's responsibilities continued to mention promulgation of rules and regulations, which was removed at two previous meetings. It was the understanding of the Committee that the reference had been removed and that the department also requested that it be removed. The Committee discussed with COR how to address this issue. COR noted that the amendment is substantive which makes it a sunshine issue which was not on the agenda. In addition, the language has been uploaded onto the website and made available to the public as drafted. The Department of the Corporation Counsel (COR) will review the issue and advise the Committee.

### III. DISCUSSION AND ACTION

*Discussion and decision-making on a recommended action plan to acquaint the electorate with the proposed Charter amendments; potentially includes print campaign, mail campaign, online outreach, media appearances and community informational events, technical assistance with each of the preceding tasks as well as written explanatory information for the proposals (summary of each proposal and a brief narrative explaining the current situation and the situation if a proposal is adopted by the electorate).*

Commissioner Okubo moved that the Submission and Information Committee recommend to the Charter Commission that the Commission be authorized to use a method under the procurement code to solicit firms and individuals in the area of public relations and/or communications to develop and implement an action plan within statutory and other required deadlines to educate and inform the voters in the City and County of Honolulu about the proposed amendments and to authorize Commissioners Mulligan and Okubo to make the selection. Commissioner Soon seconded the motion. There was no further discussion. Hearing no objections the motion passed.

### IV. EXECUTIVE SESSION

*The Committee anticipates convening in Executive Session pursuant to Hawaii Revised Statutes sec. 92-5(a)(4) to consult with its attorneys regarding the committee's powers, duties, privileges, immunities, and liabilities in connection with the draft plain English questions and written explanatory information for the 27 final proposals.*

None.

V. ANNOUNCEMENTS

Governor Waihee announced that the meeting would be continued on Thursday, August 4th, at 1:15 p.m., in the Council Committee Meeting Room.

VI. ADJOURNMENT

With no further business at this time, Governor Waihee recessed the meeting at 6:49 p.m.