

PROPOSAL No \_\_\_\_\_  
(For Commission Use)

2015-2016 HONOLULU CHARTER COMMISSION  
CITY AND COUNTY OF HONOLULU  
CHARTER AMENDMENT PROPOSAL FORM

1. Provide a brief description of the:
  - Proposed Charter amendment;
  - Purpose of the proposed Charter amendment;
  - Issue or problem to be addressed by the proposal; and
  - How the proposal would address the issue or problem.

Expand to allow delegation of Mayor's authority to sign documents requiring execution by the City unless otherwise provided by charter, ordinance or resolution.

2. If applicable, list the Charter provision affected by the proposal.

Section 5-103. Powers, Duties and Functions --

3. If the proposal is based on a provision or provisions in the charter or laws of another jurisdiction (e.g., another county, city, or municipality), name the jurisdiction and, if possible, attach a copy of each provision or law.

n/a

4. If the proposal is based on any written materials you have, please attach a copy of each with a citation to its source.

n/a

5. Attach the text of the proposed Charter amendment in Ramseyer format (see instructions below).

Section 5-103. Powers, Duties and Functions –

The mayor shall be the chief executive officer of the city. The mayor shall have the power to:

- (h) Sign, or designate the managing director, director of an executive department or agency, or other officer to sign, instruments requiring execution by the city, except those which the director of budget and fiscal services or other officer is authorized to sign by this charter, ordinance or resolution.

Ramseyer format:

- **AMENDING AN EXISTING CHARTER PROVISION:** Indicate by underscoring, any language being proposed to be added to the Charter and indicate by [bracketing], any language being proposed to be deleted from the Charter.
  - **REPLACING AN EXISTING CHARTER PROVISION:** [Bracket] the article, chapter, or section of the Charter proposed to be deleted, and underscore the text of any provision proposed to replace the deleted material.
  - **ADDING A NEW CHARTER PROVISION:** Provide the text of the new provision and, if possible, indicate where in the Charter the new material should be added.
6. If this proposal is being submitted by an organization, please indicate the organization. If it is being submitted by an individual, please indicate the individual's first and last name.\*

City and County of Honolulu, Office of the Managing Director

7. Please include the address, phone number, and email of the organization or individual from Item 6 above, if you would like to be contacted.\*

Roy K. Amemiya, Jr.  
Managing Director  
City and County of Honolulu  
530 South King Street  
Honolulu, Hawaii 96813  
(808) 768-4275

\*Responses to Items 6 and 7 are optional; however, providing responses to these items will help the Commission's deliberations, especially when additional information or research is required. Please be aware that these document will be part of the public record and available to the public.

All proposals must be submitted by **October 31, 2015**.

You may submit your proposal by:

- Filling the form online and uploading documents, if any; or
- Submitting your completed form and any attachments by mail or email:
  - ✓ Mail to:  
2015-2016 Charter Commission  
City and County of Honolulu  
530 South King Street, Room 501  
Honolulu, Hawaii 96813
  - ✓ Email to:  
  
cclcharter@honolulu.gov

*Thank you for participating in the 2015-2016 Honolulu Charter Commission process!*