

PROPOSAL No _____
(For Commission Use)

2015-2016 HONOLULU CHARTER COMMISSION
CITY AND COUNTY OF HONOLULU
CHARTER AMENDMENT PROPOSAL FORM

1. Provide a brief description of the:
 - Proposed Charter amendment;
 - Purpose of the proposed Charter amendment;
 - Issue or problem to be addressed by the proposal; and
 - How the proposal would address the issue or problem.

Change Neighborhood Commission "Executive Secretary" to "Executive Director"

2. If applicable, list the Charter provision affected by the proposal.

Section 14-105

3. If the proposal is based on a provision or provisions in the charter or laws of another jurisdiction (e.g., another county, city, or municipality), name the jurisdiction and, if possible, attach a copy of each provision or law.

n/a

4. If the proposal is based on any written materials you have, please attach a copy of each with a citation to its source.

n/a

5. Attach the text of the proposed Charter amendment in Ramseyer format (see instructions below).

Section 14-105. Executive [Secretary] Director –

There shall be an executive [secretary to the neighborhood commission] director of the neighborhood board system who shall be appointed by the mayor and confirmed by the council, and may be removed by the mayor.

Ramseyer format:

- **AMENDING AN EXISTING CHARTER PROVISION:** Indicate by underscoring, any language being proposed to be added to the Charter and indicate by [bracketing], any language being proposed to be deleted from the Charter.
 - **REPLACING AN EXISTING CHARTER PROVISION:** [Bracket] the article, chapter, or section of the Charter proposed to be deleted, and underscore the text of any provision proposed to replace the deleted material.
 - **ADDING A NEW CHARTER PROVISION:** Provide the text of the new provision and, if possible, indicate where in the Charter the new material should be added.
6. If this proposal is being submitted by an organization, please indicate the organization. If it is being submitted by an individual, please indicate the individual's first and last name.*

City and County of Honolulu, Office of the Managing Director

7. Please include the address, phone number, and email of the organization or individual from Item 6 above, if you would like to be contacted.*

Roy K. Amemiya, Jr.
Managing Director
City and County of Honolulu
530 South King Street
Honolulu, Hawaii 96813
(808) 768-4275

*Responses to Items 6 and 7 are optional; however, providing responses to these items will help the Commission's deliberations, especially when additional information or research is required. Please be aware that these document will be part of the public record and available to the public.

All proposals must be submitted by **October 31, 2015**.

You may submit your proposal by:

- Filling the form online and uploading documents, if any; or
- Submitting your completed form and any attachments by mail or email:
 - ✓ Mail to:
2015-2016 Charter Commission
City and County of Honolulu
530 South King Street, Room 501
Honolulu, Hawaii 96813

✓ Email to:

cclcharter@honolulu.gov

Thank you for participating in the 2015-2016 Honolulu Charter Commission process!