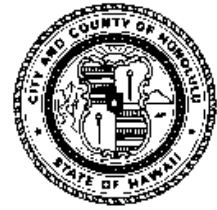


Charter Commission

CITY AND COUNTY OF HONOLULU

Honolulu Hale • 530 South King Street • Honolulu, Hawaii 96813



FEBRUARY 4, 2016
3:30 P.M.
COMMITTEE MEETING ROOM
HONOLULU HALE

MINUTES

Charter Commission Members Present:

David W. Rae, Chair
Kevin Mulligan, Vice Chair
Judge Michael F. Broderick (Ret.)
Reginald V. Castanares, Jr.
Guy K. Fujimura
Donna Ikeda
Nathan T. Okubo

Paul T. Oshiro
Cheryl D. Soon
Edlyn S. Taniguchi
R. Brian Tsujimura
Governor John D. Waihee III
Pamela Witty-Oakland

Others Present:

- Kirk Caldwell, Mayor, City and County of Honolulu
- Dana Viola, Deputy Corporation Counsel
- Roy Amemiya, Managing Director of the City and County of Honolulu
- Ian Santee, Deputy Director, Department of Emergency Services
- Ross Sasamura, Director and Chief Engineer of the Department of Facility Maintenance
- Robert Lee, President, Hawaii Fire Fighters Association
- Manuel P. Neves, Honolulu Fire Chief
- Ellen Kitamura, Deputy Manager and Chief Engineer, Board of Water Supply
- George Atta, Director, Department of Planning and Permitting
- Linda Luli Nakasone Oamilda, Executive Administrator, Honolulu Charter Commission
- Mary James, Research Analyst, Honolulu Charter Commission
- Norma Reyes, Secretary, Honolulu Charter Commission

I. CALL TO ORDER

Roll Call

With a quorum present, Chair Rae called the meeting to order at 3:31 p.m.

II. FOR APPROVAL

Minutes of the January 15, 2016. meeting.
Minutes of the January 25, 2016. meeting.

The minutes of the January 15, 2016, meeting were deferred for further review.
The minutes of the January 25, 2016, meeting were approved as amended.

III. FURTHER STANDING COMMITTEE ASSIGNMENTS

Committee on Style

Committee on Submission and Information

Chair Rae noted that the City Council has encouraged all its members to attend all its standing committee meetings and therefore the City Council added all the councilmembers to the standing committees. Chair Rae followed this example adding all the Commissioners to the Committee on Style and to the Committee on Submission and Information.

Committee on Style. Chair Rae designated Commissioner Fujimura as an additional voting member. Voting members of the Committee on Style are Committee Chair Ikeda, Vice Chair Oshiro, and Commissioners Fujimura, Okubo, and Tsujimura.

Committee on Submission and Information. Voting members of the Committee are Committee Chair Waihee, Vice Chair Soon, and Commissioners Castanares and Okubo.

IV. DISCUSSION AND ACTION

Deliberation and decision-making on submitted proposals relating to City Powers: Proposal 48.

There was no testimony.

Commissioner Soon noted that she submitted Proposal 48 which she feels would modernize the mission statement and statement of principles under which the city operates by including “sustainability.”

Commissioner Oshiro questioned the definition of “protecting natural resources” and how it could be used in the future as part of the Charter. His concern is that the definition may hamper or preclude future city projects such as rail, roads, highways, and buildings.

Commissioner Tsujimura noted a misspelling of “sued” and assumed that the word should have been “used” which was confirmed by Commissioner Soon. Commissioner Tsujimura also stated that he shares Commissioner Oshiro’s concerns that the wording of the statement could suggest that protecting natural resources and sustainability trumps the general welfare.

Chair Rae agreed in principle but is also concerned about the precise wording of the statement.

Governor Waihee commented that lawyers will always find a way to file a suit. He feels that being in the preamble may be less of a problem than being an actual Charter provision.

Commissioner Witty-Oakland supported the proposal because she felt that sustainability should be paramount for residents of an island state.

Commissioner Mulligan agreed with Commissioner Witty-Oakland regarding the importance of sustainability in an island environment. He does not see it as mandating anything.

Commissioner Soon moved that Proposal 48 be sent to the Committee on Style. Commissioner Witty-Oakland seconded the motion. A voice vote in support of the motion was unanimous.

V. DISCUSSION AND ACTION

Deliberation and decision-making on submitted proposals relating to the Mayor's Office/Executive Powers: Proposals 49, 80, and 142.

Managing Director Roy Amemiya (MD) testified in opposition to Proposal 142. He also testified in support of Proposal 80, an administration proposal, which would allow the Mayor to delegate signing authority to others within the administration. Currently, the Mayor's signature is required on all documents and the MD is seeking to make the Mayor's job more efficient.

Chair Rae asked for clarification about who would be designated as signatories and to which documents it would apply. The MD responded that it would apply to certain types of documents. Commissioner Broderick expressed concern regarding the huge span of control and inquired who the designated authorities might be, but did not feel comfortable leaving it open and the MD agreed he would be comfortable with limiting the signing authority to the chief of staff and managing director.

Testifying on Proposal 49, the MD commented that he believes that a second Deputy MD could already be created, but personally would be against assigning specific roles to the Deputy MDs. He personally feels a Deputy MD should complement the strengths of the MD and the person's qualifications should be based on the person's background, abilities, and life experiences. Commissioner Fujimura confirmed the intent of the proposal as compared to the present responsibilities and inquired about the need for another position. The MD explained the present arrangement of responsibilities and further confirmed that another position could be created even without an amendment. Commissioner Taniguchi questioned whether under the proposal the MD would lose flexibility in assigning responsibilities and ensure appropriation for the positions. The MD confirmed this. The MD is of the opinion that if the people decide to have these positions, the City Council would fund the positions, and that placing the authority in the Charter would make it easier to justify funding for increasing the size of government.

Commissioner Mulligan questioned, given the size and complexity of government, whether a second Deputy MD would be good to have, and whether it would help manage the City government more effectively. The MD responded that their current approach is to delegate authority. Commissioner Tsujimura inquired whether the designation of two or more deputies without assigning responsibilities would be helpful. The MD compared the organization to the corporate world to which Commissioner Tsujimura cautioned that government has the added inconsistency due to politics. Commissioner Ikeda clarified that having the two deputies report directly to the MD would be acceptable. The MD agreed as long as the responsibilities are not specified. The Commissioner pointed out that if additional Deputies could be added currently

without changing the Charter, then adding a provision for two Deputies would limit the number of Deputies to two. The MD replied that he was not sure about that.

Governor Waihee noted that the Deputy MD position is not in the Charter and the Deputy Corporation Counsel confirmed that. He felt that it would be a positive thing to include two positions in the Charter to preclude future jeopardy to the positions. Commissioner Tsujimura noted that the deputies for all the departments are also not in the Charter and he suggested that if the Commission passes this proposal, that departmental deputies should also be included. Commissioner Soon, as the proposer of this amendment, did not contemplate going that far, but was attempting to address the span of control issues. She felt that addressing the departments in later meetings would be adequate. Chair Rae agreed that putting two deputies in the Charter under the MD would be prudent, but noted that the City mutates often so he would not be amenable to adding departmental deputies to this amendment.

Commissioner Fujimura commented that although department heads can appoint deputies, the appointments must be justified in the budget. The Charter gives the specific authority to manage executive departments to the Mayor and also provides that it is done through the MD. To be consistent with the Charter, he felt that it must be specified that the deputies have that supervisory authority on behalf of the MD. He suggested that the MD's request for additional positions be processed through the Department of Budget and Fiscal Services with justification. He questioned adding additional layers of government oversight.

Commissioner Tsujimura shared his concern that failure to specify the number of deputies for other departments while providing for the addition of a Deputy Managing Director would preclude deputies in those departments by implication: *expressio unius est exclusio alterius*. Commissioner Witty-Oakland pointed out that the Salary Commission is directed by the Charter to determine the salaries of deputy directors and deputy managing directors, so there is mention of deputies in the Charter.

Governor Waihee felt that if the deputy directors were put into the Charter it would preclude the City Council from doing its checks and balances on the departments via the budget process. He said he felt the issue was whether the position of Deputy Managing Director was a position that should warrant the same kind of protection as provided the Managing Director's position. Commissioner Taniguchi noted that the Environmental Services Department (ENV) has a second deputy, which is not in the Charter. Her concerns regarding deputies include the lack of minimum qualifications identified, and the lack of a requirement that the deputies go through confirmation, and therefore, their qualifications are not vetted by the City Council or anyone else. Commissioner Tsujimura noted that the State just recently required all State department deputies to go through a confirmation process.

Commissioner Soon moved to amend the proposal to provide for two Deputy MDs without specifying their responsibilities and send it to the Style Committee. Commissioner Broderick seconded the motion. Commissioner Fujimura felt that the proposal should specify the purpose of the Deputy MDs. The motion was amended to specify the purpose of the positions to include special projects, committees, etc., allowing the MD to transfer the managing and supervisory

duties in a broad way to the Deputies. Commissioner Ikeda agreed with the intent but said she would vote against the motion because she feels that checks and balances in this case are important and that these positions can already be created but need justification in the budget process for funding. By inserting it into the Charter, it becomes a mandate for the City Council to fund the positions, and thereby removes some of Council's authority.

Commissioner Soon clarified that the proposal does not contain anything regarding deputies in other departments. Commissioner Tsujimura stated that he would also vote against the proposal if it does not include departmental deputies.

Commissioner Oshiro asked to look further into Proposal 49. Governor Waihee moved to defer the vote on the motion to a later meeting. Commissioner Oshiro seconded the motion. There was a unanimous voice vote in support of the motion. Action on Commissioner Soon's motion was deferred to a later date.

Commissioner Broderick moved to defer Proposal 142 to delete the position of Managing Director from the Charter. The motion was seconded by Commissioner Mulligan. There was a unanimous voice vote in support of the motion.

Commissioner Broderick moved to amend Proposal 80 to add a Deputy MD position, and add the Chief of Staff, and delete "other officer" on the second line and to move the proposal to the Committee on Style. Commissioner Tsujimura seconded the motion. There was a unanimous voice vote in support of the motion.

VI. DISCUSSION AND ACTION

Deliberation and decision-making on submitted proposals relating to City Departments under the Managing Director: Proposals 14, 50, 51, 56, 77, 82, 90, and 91.

Commissioner Fujimura requested clarification on creation of the "Chief of Staff" position, which was created not by Charter, but by other means, in which case he thought it might be inappropriate to designate such a position as a signatory, but he deferred to the Corporation Counsel (COR). Chair Rae noted that all proposals will be reviewed by COR at which time such issues will be resolved.

Ian Santee, Deputy Director, Department of Emergency Services (DEM) presented DEM's written testimony (on Proposal 50) submitted in opposition to Emergency Management being put under the Emergency Services Department (HESD), which is a primarily medically-focused department that provides pre-hospital care while DEM provides disaster and ready preparedness, two very different departments.

The MD testified on Proposal 50 that he concurs with Mr. Santee. With regard to moving the Royal Hawaiian Band (RHB) into Department of Enterprise Services (DES), he explained that RHB's principle focus is on the preservation of Hawaiian music so many of their performances are free to the public, contrary to DES' focus of maximizing revenue for the City. He explained that moving the Office of Housing into DCS should be deferred until consideration of other similar proposals, specifically Proposals 11, 66, 121, 124, and 143.

Governor Waihee noted a number of proposals look like housekeeping and asked if the administration supports those proposals, such as Proposal 90. The MD confirmed that it is housekeeping along with other proposals submitted by administration. Governor Waihee suggested that all housekeeping proposals be kept together and moved to the Committee on Style. Governor Waihee moved to move Proposals 90 and 91 to the Committee on Style to be consolidated with other housekeeping proposals but questioned whether Proposal 90 is actually housekeeping. Commissioner Taniguchi confirmed that it was housekeeping as it simply removes County purchasing requirements which have been superseded by State law. Commissioner Oshiro seconded the motion. There was a unanimous voice vote in support of the motion.

Chair Rae asked if there was any discussion on Proposal 50. Seeing none, he said they would just pass it by.

Commissioner Taniguchi inquired of COR which proposals can be handled under the “reorganization” function of Charter Chapter 2 and thereby not need to go on the ballot. COR will work with staff on those proposals to determine which ones would not have to be accomplished via the Charter.

Chair Rae announced that Proposal 14 will be deferred to the March 4th meeting when there will be a fuller discussion on HART and related components.

Arvid Youngquist testified on Proposal 91. He is a member of the citizen’s advisory council Oahu Metropolitan Planning Organization which was briefed by DEM regarding its move to a new structure and expressed his concern regarding any changes to the Department before its move.

The MD testified in support of Proposal 56 in concept, but the administration doesn’t believe that DES is the appropriate department to manage parking lots. Parking is an integral part of traffic planning and therefore belongs with the Department of Transportation Services (DTS). However, DES should continue to manage parking lots at Blaisdell, the golf courses, and the zoo, and the Department of Facility Maintenance (DFM) should continue to manage employee parking.

The MD testified in support of administration proposal Proposal 77. The 1998 Reorganization moved all construction and related functions to the Department of Design and Construction (DDC), but over time realized that it was not always practical in reality, for example, parklets on a street should probably be handled by DTS. Construction for ENV was moved to ENV, and ENV still coordinates with DDC. However the issue of coordination with DDC hampers compliance with the consent decree and its timeline. Commissioner Soon expressed her concern with the definition of “construction.” The MD explained that the administration is asking for a carve-out for ENV construction, as he understands that collection and treatment of sewage is a very specific discipline. Commissioner Soon said she supports the proposal but is concerned about how the proposal will be drafted by the Style Committee to ensure that the public understands what they are voting on.

The MD noted that Proposal 82 is a housekeeping proposal to be included with other housekeeping matters.

Commissioner Taniguchi questioned why the administration wants to move various functions via proposals when the Mayor exercises reorganization authority under Chapter 2 of the Charter through a resolution to amend the Charter. For example, stormwater responsibilities went from ENV to DFM. The MD deferred to COR who noted that such large-scale series of changes and specific functions were deemed very unique for DDC, that they would want to go through the process to be very open. The Reorganization example given was not a large scale change, but very specific so it was not a problem to move.

Ross Sasamura, Director and Chief Engineer of the Department of Facility Maintenance (DFM), testified to add his thoughts and background information. He said that Proposal 82 is a housekeeping measure to transfer the “authority” to perform a specific function which was missing from DFM’s Charter provisions. The situation being addressed by this proposal is to give DFM the “authority” to enforce storm water quality ordinances. Previously, activity could only be functionally transferred but it needs to go back to the original department for the enforcement process function. Currently, the only department that has such power is DDC.

Chair Rae asked Director Sasamura if Proposals 77 and 82 were items that were done by Charter 20 years ago as part of the Reorganization. Director Sasamura confirmed this. Governor Waihee moved that Proposals 77 and 82 be moved to the Style Committee. The motion was seconded by Commissioner Broderick. There was a unanimous voice vote in support of the motion. Commissioner Soon asked if they were considered housekeeping amendments. Chair Rae said they were not and the departments will need to help with the language for the two proposals.

Commissioner Taniguchi questioned whether or not under Resolution 15-10, CD1, which amended the Charter by transferring the authority for certain storm water quality responsibilities to DFM, gave sufficient authority to DFM to do its work. Director Sasamura said that in his understanding it does not, that the authority must be in the Charter. Chair Rae noted that it will be up to Style Committee to review and report back to the Commission with its recommendation, which may be to delete the proposal.

Chair Rae noted that the Style Committee should take into consideration the MD’s comments regarding parking going to DTS instead of DFM. Commissioner Soon moved to amend Proposal 56 to send core parking functions to DTS instead of DES and send Proposal 56 to the Style Committee. Governor Waihee seconded the motion.

The MD repeated his previous testimony clarifying the administration’s recommendation on parking functions. Chair Rae stated that Proposal 56 will be held at this time so research can be done to make an accurate proposal along with the previous issue raised by Commissioner Taniguchi.

Chair Rae announced that Proposal 51 will be taken up with Proposal 61 under the concept of development and with HART issues.

Commissioner Soon requested clarification on some of the items in Proposal 50, particularly moving the Citizen Advisory Commission on Civil Defense to the Department of Emergency Services which strikes her as a housekeeping matter. Commissioner Fujimura confirmed that civil defense matters will be included in Proposal 91 which was already sent to the Style Committee. He also stated that he is in agreement with the MD that the Royal Hawaiian Band does not belong with DES, citing its historical significance. Chair Rae announced that remaining items in this proposal will be taken up with other issues.

A motion to defer Proposal 50 was made and seconded. There was a unanimous voice vote in support of the motion.

The Commissioners discussed the concept of “hold” versus “defer”. It was agreed that “hold” indicates that a proposal will not be taken up at a later date. On that agreement, Commissioner Broderick moved that the previous motion be amended to replace “defer” with “hold”. The motion was seconded and passed by a unanimous voice vote in support of the motion to amend.

VII. DISCUSSION AND ACTION

Deliberation and decision-making on submitted proposals relating to the Fire Department & Commission (Art VI, Ch. 10): Proposals 86 and 87.

Robert Lee, President of the Hawaii Fire Fighters Association, testified on Proposals 86 and 87. He testified against Proposal 87 noting that his concern is not the number of commissioners but that they be qualified and he noted that having five commissioners on the Fire Commission has worked so far. He requested that the proposal to be deferred. He testified on Proposal 86 citing their concerns on definitions of added language including, “environment,” “land and sea,” and “general safety measures,” adding that such specificity opens up the City to litigation in addition to the issue of exact definitions for the new language. He requested that this proposal also be deferred. He also mentioned that they added in collective bargaining issues.

The MD testified on Proposal 87 stating that the increased number of commissioners would allow for greater diversity and the majority of the city’s boards and commissions have seven members.

Commissioner Ikeda asked why it was necessary to add language to allow HFD to promulgate rules and regulations for the organization and internal administration of HFD. Fire Chief Manuel P. Neves testified that this added language regarding promulgating rules in Proposal 86 will give HFD the clear authority to promulgate rules, even though they currently promulgate rules, as opposed to the current situation with no apparent authority. Governor Waihee pointed out the difficulty HFD could have promulgating internal rules under Chapter 91, Hawaii Revised Statutes, and could provide a dangerous precedent. Commissioner Mulligan cautioned the Fire Fighters Association and HFD to work together cooperatively in addressing concerns including promulgation of rules and other issues.

Fire Chief Neves testified on Proposal 87 and agreed with the MD on issues relating to the number of commissioners as it relates to quorum and diversity. Also, the smaller number of commissioners makes it difficult to maintain continuity since one commissioner terms out every year and there is the possibility that one or more may leave before his or her term ends.

Arvid Youngquist testified on Proposal 86 asking questions regarding the role of the Honolulu Fire Commission (HFC) and HFD's access to the Department of Human Resources. Mr. Youngquist testified on Proposal 87 suggesting nine commissioners or one commissioner per council district, then recommended that the number stay at five commissioners.

Commissioner Fujimura questioned in light of the previous discussion on the HFC whether or not these issues rise to the level of a Charter amendment. In subsequent discussions, they were determined to be "housekeeping" amendments. Governor Waihee agreed that there is some dangerous precedent and suggested that the proposal be deferred or held. Chair Rae felt that the concept of the boards and commissions promulgating rules under chapter 91 is appropriate because the public deserves to know how any board or commission that has power over the public functions operates. A distinction was made between external and internal rules and it was noted that internal rules may violate collective bargaining agreements. Commissioner Fujimura agreed with standardization of boards and commissions as set by Charter. Commissioners felt that HFD and HFC should discuss the proposal and, until that time, it was recommended that Proposal 86 be held.

Commissioner Castanares moved to hold Proposal 86. Governor Waihee seconded the motion. Commissioner Ikeda questioned section "(g)" regarding investigation of fires and explosions, and Mr. Lee confirmed that HFD already assumes that responsibility. There was a unanimous voice vote in support of the motion.

Governor Waihee moved to increase the number of members on HFC and send Proposal 87 to the Style Committee. Commissioner Ikeda seconded the motion. There was a unanimous voice vote in support of the motion.

VIII. DISCUSSION AND ACTION

Deliberation and decision-making on submitted proposals relating to Planning: Proposals 1, 8, 32, 38, 54, 81, 106, 108, 118, 199, 120, and 154.

Ellen Kitamura, Deputy Manager and Chief Engineer, Board of Water Supply (BWS), submitted written testimony and testified that they have no objection to Proposal 54. The BWS, by Charter, submits a six-year capital improvement plan to DPP for consultation to ensure they are in line with City plans, after which it is adopted by BWS Board. BWS is working jointly with DPP on the Watershed Management Plan established by the Water Code and Chapter 30 of the Revised Ordinances of Honolulu, to establish the Oahu Water Management Plan which identifies policies and strategies to guide city management on water resources management and allocation. The plan is approved by BWS Board, City Council and Commission on Water Resources. BWS is also working on a 30-year Water Master Plan (copies given to Commissioners). A draft report of the Plan is expected in the coming spring.

Chair Rae confirmed with Deputy Manager Kitamura that essentially they are already doing the functional plan. Commissioner Ikeda confirmed with Deputy Manager Kitamura that they are working with ENV on recycling water. Deputy Manager Kitamura also confirmed that BWS is working on water conservation, which will be a major component of the Water Master Plan.

Keoki Wallace from Hauula, testified on Proposal 8. He believes that it does not need to be on the ballot and that the current system to amend the Land Use Ordinance is adequate and allows more opportunity for the public to understand the changes proposed and these changes don't belong in the Charter.

Scott Bradshaw who grew up in Laie, testified against Proposal 8. He testified that he believes Proposal 8 is an attempt to amend the Land Use Ordinance which is under the jurisdiction of the City Council and not the Charter Commission. He also believes it is another attempt to block a project on the North Shore.

Mahealani Cypher testified on behalf of Alice Hewitt, president of Ko`olaupoko Hawaiian Civic Club, in support of Proposal 118 which would amend the Planning Districts and align them along the six traditional Hawaiian moku. Ms. Cypher explained the moku system, established to manage the natural and cultural resources and the people of Oahu, and how it will work to promote sustainability and stewardship.

Arvid Youngquist testified regarding Proposal 118, supporting the previous testimony. He also testified on Proposal 154 expressing his concern for unfunded mandates, staffing, and the review process and thought it should be held.

Kent Fonoimoana, Kahuku Community Association President and Koolauloa Neighborhood Board, testified on Proposal 8 regarding wind turbines.

Brian Black, Executive Director, Civil Beat Law Center for the Public Interest, testified on the sunshine provision of Proposal 1. He noted that adjudicatory proceedings before the Planning Commission are exempt from the Sunshine Law.

Joli Tokusato, representing Local 5 and the Aikea movement, testified in support of Proposal 32 which would help enforce the laws against illegal transient vacation units (TVUs). They have had five town hall meetings in five different districts and have done research and are tracking bills going through the legislature. Such rentals take away from the housing market and destroy quality jobs.

Kathleen Connors testified in support of Proposal 32 noting the loss of local housing and the increase in motels up and down the Windward coastline.

Larry Bartley, Executive Director of Save Oahu's Neighborhoods, testified in support of Proposal 32, noting that there are at least 6,000 illegal vacation rentals on Oahu and too few enforcement officers.

George Atta, Director, DPP, testified that Proposal 1 does not rise to the level of a Charter question. Proposal 8 also does not rise to Charter level. Proposal 32 is problematic

administratively if the position is appointed by the Mayor, reports to the City Council but is housed within DPP. The difficulty in enforcement is due to the type of evidence required for prosecution. The rules need to be changed to allow more effective enforcement. DPP supports most of the recommendations in Proposal 38. DPP is generally in favor of functional plans as would be provided by Proposal 54. DPP will submit recommendations for amendments to Proposals 38 and 54. DPP supports Proposal 81, the basis for which is more complex than it sounds. Proposals 106, 108, and 119 are essentially similar to Proposal 32 which was already discussed. DPP sympathizes with the intent of Proposal 118 regarding traditional moku, but there are some practical issues with the framework and so DPP has reservations about it. DPP does not think Proposal 154 rises to Charter level noting that the City Council already has authority for this.

Commissioner Fujimura expressed his concern with Proposal 32 regarding the number of violations and the amount of the fines which he understands are both very low, especially in light of the income derived from the illegal activity. Director Atta suggested that increasing the fines for illegal TVUs could help and that could be accomplished by ordinance.

Commissioner Ikeda suggested that all vacation rentals be banned by amending the Charter which could also enhance enforcement. She also suggested that the Neighborhood Boards and the complainants be given copies of the rules of evidence so they can assist in the gathering of evidence which could help DPP enforcement. Director Atta said he would contact COR to get a list of the various types of evidence they need.

Michael Uechi testified on Proposal 154 stating that the public did not have enough information provided before the referendum on rail.

Governor Waihee suggested and the Commission discuss the necessity of a Permitted Interaction Group (P.I.G.) for the planning issues on the agenda but make no decision and address this issue again later.

Commissioner Soon noted that perhaps Proposal 8 and Proposals 32, 106, and 108, creating a Land Use Enforcement Officer, were not issues for the Charter.

Commissioner Ikeda suggested that Proposal 119 should be held. Chair Rae agreed that the Mayor could create a second deputy if needed. Chair Rae added that Proposal 154 should also be held.

Commissioner Soon made a motion to hold Proposals 1, 38, 54, 81, 118, and 120 until such time that a P.I.G. is formed to review these proposals. Governor Waihee seconded the motion. There was a unanimous voice vote in support of the motion.

There was a short discussion about the use of the word "hold" noting that any proposal that was "held" could be acted upon later.

Chair Rae stated that all the rest of the planning proposals would be held.

Mayor Caldwell spoke to the Commission and thanked the Commissioners for their work and expressed his gratitude.

IX. ANNOUNCEMENTS
Next meeting date.

Chair Rae announced that the next meeting will be on February 12, 2016.

X. ADJOURNMENT
There being no further business, Chair Rae adjourned the meeting at 7:09 p.m.